

**St Mary's Priory Church Tutbury**  
**Parochial Church Council Meeting**  
**Minutes Dated: MONDAY 8<sup>th</sup> January 2018 at 7.30pm**



Chairman: Rev Ian Whitehead

Minutes taken by: Liz Staples

<i>Item</i>		<i>Action</i>
<b>1</b>	The meeting began with prayer.	
<b>2 APOLOGIES</b>	Jan Harrison, Roger Sharp, Shirley and Brian Newton, Jenny Brannan.	
<b>Present</b>	Jackie Benstead, Joycelyn Hickman, Judith Collison, Margaret Pyle, Liz Staples, Kay Chapman, Jane Taylor, Rev Ian Whitehead, Rosemary Tunstall, Rev Pip Short.	
<b>3 Declare AOB</b>	3.1) Walsingham 3.2) Deanery Synod Report	
<b>4 Rick and Jane Nuth to update PCC</b>	4.1) Rick gave a detailed report on new web site and links to Face Book. Noted church had had a Mystery Worshiper who had scored the web site 20 out of 20. Agreed that Rev Ian would write a piece on "What Does a PCC Do" and Secretary would send Rick Agendas and Redacted Minutes for publication. 4.2) Rick gave an update of progress so far on CoPAA.  Formal thanks were given to Rick and Jane for all their hard work.	Rev Ian to write a piece  Secretary to send agenda and minutes to Rick Secretary to send out copy of reports with minutes as Appendix 1 and 2. Hard copy to file.
<b>5 MINUTES of the last meeting</b>	Minutes of the meeting held on 13 <sup>th</sup> November 2017, after minor spelling correction made to draft minutes, proposed by Kay C. and seconded by Margaret P. all in favour.	Secretary will send out amended minutes with agreed appendices
<b>6 MATTERS ARISING</b>	6.1) Present church wardens will meet with previous church wardens so can be updated. 6.2) Once an address can be found, Secretary to write.	Secretary to write

	<p>6.3) Fabric and Finance Committee will bring back ideas.</p> <p>6.4) Reminder of Joint meeting with PC on 5<sup>th</sup> February 2018</p> <p>6.5) Wardens and Rev Ian to meet with Arch Deacon on 13<sup>th</sup> January.</p> <p>6.6) Majority of people had gone with the ART Magazine, but finalised numbers still to be sorted. Noted that previous Editor had retired but that a temporary replacement had been found.</p> <p>6.7) On going</p> <p>6.8) Finance and Fabric Committee to look into this.</p> <p>6.9) Long discussion took place, agreed did need an attendant to sort out access when busy.</p> <p>6.10) Need names, Rev Ian to speak to Shirley.</p> <p>6.11) Joint Meeting with Anslow and Rolleston, to be held on 26<sup>th</sup> February 2018, 7.30pm at OSR, Rolleston.</p>	<p>Wardens</p> <p>Rev Ian</p>
<b>7. Correspondence</b>	<p>7.1 Finance Alert – Wardens, Treasurer and Secretary to attend, local event on 12<sup>th</sup> June 2018, at All Saints Church, Branston Road Burton, 7.30pm.</p> <p>7.2) Quiet Day for Lent, to take place at Shallowford on 5<sup>th</sup> March 2018 cost £25.</p> <p>7.3) Mystery Worshiper. Rev Ian will send out report received.</p>	<p>Rev Ian to send report</p> <p>Secretary to put on agenda for next meeting.</p>
<b>8. Communion before Confirmation</b>	<p>Rev Pip reported now having two Communion services a term. One in school and one in church. Children have stated they like coming to church services with the school and like that it is a proper service shared with church members.</p> <p>Two families have said they are interested in children being confirmed. Hope this take place by end of term</p>	
<b>9. Open Gardens</b>	Date noted as weekend of 30 <sup>th</sup> June and 1 <sup>st</sup> July 2018	
<b>10. Committee Reports</b>		
10.1) Fabric & Finance	Sub-Committee will be meeting on 18 <sup>th</sup> January, report back at next full PCC meeting.	
10.2) Finance	Need to get end of year accounts sorted by March.	Secretary to scan and send out

	Noted Parish Share for 2018, had increased to £23,123. Also last gas bill was £1,2012	Finance Report with minutes as Appendix 3. Hard copy to file
10.3) Social and Fundraising	Dates for next events as follows: February 11 <sup>th</sup> , Valentine Lunch at Village Hall. March 16 <sup>th</sup> , Ukulele Crazy at Village Hall April 20 <sup>th</sup> , Lesley Smith in Church as Peggy Knight April 28 <sup>th</sup> , Plant Sale in Village Hall. June 16 <sup>th</sup> , Hot House Concert in Church June 30 <sup>th</sup> to 1 <sup>st</sup> July, Open Gardens	
10.4. Worship	Sub-Committee to look at a Review of Service Patterns. Ash Wednesday 14 <sup>th</sup> February, service at Rolleston at 7pm Maundy Thursday 29 <sup>th</sup> March, service at Anslow at 7pm. Good Friday 30 <sup>th</sup> March, service at Tutbury at 2pm.	
10.5. Friends	No Report	
<b>11. Richard Wakefield School</b>	Bishop has offered to attend an assembly at school, and will be there on 22 <sup>nd</sup> January 2018.	
<b>12. Health &amp; Safety</b>	Rock salt needed for footpaths	Church Wardens
<b>13. Any Other Business</b>	13.1) Wendy Rees asking if there is any interest about attending Walsingham July/August 2018. 13.2) Synod report - corrections to minutes noted	
<b>Date of Next Meeting</b>	Joint meeting with the Tutbury PC on 5 <sup>th</sup> February. 12 <sup>th</sup> February next PCC meeting. 26 <sup>th</sup> February – Legacy meeting 12 <sup>th</sup> March – PCC meeting, accounts needed, in preparation for AGM 9 <sup>th</sup> April - AGM	
There being no further business Rev Ian closed the meeting at 21.25 hours with The Grace.		