

St Mary's Priory Church Tutbury
Parochial Church Council Meeting
Minutes Dated: MONDAY 13th November 2017 at 7.30pm



Chairman: Rev Ian Whitehead

Minutes taken by: Liz Staples

<i>Item</i>		<i>Action</i>
1	The meeting began with prayer.	
2 APOLOGIES	John Harrison	
Present	Jackie Benstead, Joycelyn Hickman, Roger Sharp, Judith Collison, Brian Newton, Margaret Pyle, Jan Harrison, Liz Staples, Kay Chapman, Jane Taylor, Rev Ian Whitehead, Jenny Brannan, Shirley Newton, Rosemary Tunstall.	
3 Declare AOB	3.1) Sound System 3.2) Organ 3.3) Bell Ropes	
4 MINUTES of the last meeting	Minutes of the meeting held on 9 th October 2017, after corrections made to draft minutes, proposed by Roger S. seconded by Joycelyn H. all in favour	Secretary will send out amended minutes with agreed appendices
5 MATTERS ARISING	5.1) Colin Thorne has agreed to be Publicity Officer, with help from Margaret and Jackie. 5.2) No progress 5.3) Tree has now been removed. 5.4) Secretary still awaiting address 5.5) No progress – agreed not to proceed with key pad but keep the door locked. 5.6) Agreed to join with Rolleston to look at church legacies. 5.7) Roger S. agreed to look at free standing donation boxes. 5.8) Rev. Ian stood down at this point and Roger S. took the chair.	

	<p>With regards to the quality of work by the contractor the Parish Council employs in the church yard, the PC agreed that his work was not up to the standard they would like, however his contract continues till April 2019.</p> <p>Discussion took place over future burials and the lack of space. The PC would like to explore all avenues, including the area on the bank that the Arch Deacon had stated was unsuitable. Agreed that the Arch Deacon be invited to a joint meeting with PC and PCC, possibly on a Saturday morning to look at possible areas.</p> <p>Suggested that the PCC should write to Savills, to see if the Duchy can help.</p> <p>PC felt that they should work with the Church, and a further meeting on 5th February 2018 was agreed.</p> <p>Cllr Crossley then raised concerns over private correspondence.</p> <p>5.9) Rev Ian took over as Chairman. The Thank you event for participants in Tutbury Open Gardens has been cancelled as only 4 people able to attend. This will now take place in the New Year. Next year's Open Gardens will take place on 30th June and 1st July 2018.</p>	Secretary to write to Arch Deacon
6 Correspondence	<p>None, received by Secretary.</p> <p>With reference to the offer of a heating review, Phil Norris will liaise.</p>	
7. Grave Reservation	<p>Double plot has been requested. Request proposed by Kay C. seconded by Jane T. all in favour.</p>	Secretary to send copy of the minutes to Jackie B.
8. Grave Space	<p>8.1) see item 5.8</p> <p>8.2) Re-using old burial ground to the north east was discussed. Rosemary T. proposed and Shirley N. seconded with all in favour of this proposal. A faculty would be required.</p> <p>8.3) see item 5.8</p> <p>8.4) If land could be found outside of curtilage of church yard would the PCC in principle agree to take on the responsibility, after much discussion, all agreed No.</p>	Wardens need to contact Arch Deacon
9. Committee Reports		

9.1) Fabric & Finance <i>i) Disabled Access</i>	Judith C., fighting her way through the On Line Form. To help her resolution required to name Judith Collison as main person. Proposed by Roger S. Seconded by Joycelyn H. all in favour.	Secretary to send copy of the minute to Judith C.
<i>ii) Church Lighting</i>	Noted that half of the bulbs are still mercury and some are LED. In the medium term, will need to replace the lighting circuit. This has been checked by Albion Power.	Architect will need to be informed about concerns of Albion Power
9.2) Finance <i>i) Budget to date</i> <i>ii) Balances to date</i>	Reported that there is £836 in Unrestricted account, £10,203 in Restricted.	Secretary to scan and send out document with minutes as Appendix 1. Hard copy to file
9.3) Social and Fundraising	Suggested that PCC consider having a Premises Licence, possible cost of £75, which would also require someone to have a Personal Licence, possible cost of £40. This would then remove need to keep applying for Temporary Licences. Judith C. to enquire further. Church will continue to need Temporary Licences in the meantime.	
9.4. Worship	Christmas Services; 17 th December will be Carol Service at 4pm, 24 th December, will have Communion at 10am and at 11.30pm. 25 th December will be Communion at 10am and on 31 st December will be a United Service at Tutbury at 10am.	
9.5. Friends	No Report	
10. Pastoral Re-Organisation	Secretary has sent a copy of the Resolution as required. Anslow and Rolleston have also voted both in favour.	
11. Church Magazine	Magazine Accounts are held by Judy Ireland. Will need to know numbers who will want to still keep having Benefice Magazine as well as those only taking the ART Magazine. Need to set up a meeting at end of January 2018 with Judy Ireland over accounts and numbers needed for Magazine distribution.	Wardens
12. 100th Anniversary of 1914-1918 War Commemoration	Suggested that the number of local men involved be represented by poppies as a cascade. At the next joint meeting with the Parish Council ask if they have any plans.	

	Suggested have a separate group headed by Shirley N. as part of Worship Committee	
13. Richard Wakefield School	Two sets of parents had attended meeting about Confirmation. So two children going forward as they wish to be Confirmed.	
14. Health & Safety	None	
15. Any Other Business	15.1) Sound System – Cabling in North Aisle, Dave is happy to replace cabling. Agreed for work to be carried out with agreed costs of up to £50. 15.2) Organ – Has been tuned, one pipe not working, agreed this can be mended if costs no more than £500. 15.3) Bell ropes – These have been ordered by Rosemary T. 8 ropes at £136 + VAT.	Stuart to be asked to look at flag pole.
Date of Next Meeting	To be held on Monday 8 th January 2018, Shirley and Brian Newton and Roger Sharp gave their apologies. .	
There being no further business Rev Ian closed the meeting at 21.20 hours with The Grace.		